

HOUSTON CHAPTER HOT AIR RECORDER



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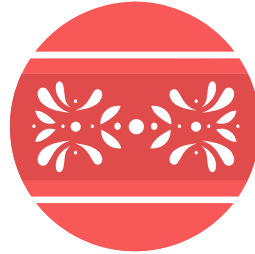
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No Meeting This Month

NO MEETING THIS MONTH!
ENJOY YOUR HOLIDAYS!

Ho ho ho!



YEA Networking Event

Join ASHRAE for our upcoming Happy Hour!

Location & Time: Eureka Heights Brew

Company at 4:00PM - 7:00PM

941 W 18th St

Houston, TX 77008

SPONSOR: Aeroseal



Become an
Annual Sponsor
TODAY!!



Happy Holidays!!

From, Houston

ASHRAE Chapter

PRESIDENT'S MESSAGE



Dear ASHRAE Houston Members,

The year has been flying by, and it is hard to believe that we are coming up on the halfway mark for our ASHRAE year. November was an eventful month for our chapter, and I am excited to share some highlights with all of you.

We kicked off the month with our very first Student Activities Technical Tour at Texas A&M's Central Plant. It was inspiring to see our future leaders engage in hands-on learning experiences, and I commend everyone who participated in making this event a success. Special shout-out to Reed Cameron and Andrew Mitchell for organizing a great event to engage the members of our Student Chapter!

Our chapter meeting, organized by Nick Janssen, was another noteworthy occasion where we had the privilege of welcoming Helen Sharkey, who delivered an insightful presentation on ethics. Her perspective emphasized the importance of integrity and professionalism in our industry, which resonates strongly with ASHRAE's values. We were happy to see many engineers in attendance taking advantage of an opportunity to get their ethics credit, a service ASHRAE Houston loves to hold annually.

Furthermore, our Annual Fall Golf Tournament was a fantastic event that brought together members, sponsors, and supporters for a day of networking and fun on the course. We were able to raise much needed funds to contribute to the operations of our chapter, as well as the research that ASHRAE conducts to improve the codes we use everyday. Thank you to Heather Camden, Lady Prince, Glenda Krouch, Bryan Bagley, and Justin Scantlan for organizing such a successful event!

As a reminder, we will not hold a regular chapter meeting this month, but I encourage you to join the Young Engineers in ASHRAE networking event on December 12th. This is a wonderful opportunity to connect with fellow members, share ideas, and strengthen our community.

Looking ahead, mark your calendars for our Past President's Night in January. It will be an exciting time to reconnect as we jump back into action after the holidays.

I would also like to take a moment to recognize our outstanding Young Engineers in ASHRAE chairs: Franco Madrigali, Amanda Ackerman, Pablo Marin, and Jacob Busch. Their dedication to planning monthly networking and educational opportunities for our young members has been exemplary, and I am grateful for their efforts in fostering a supportive environment for our young members' growth and development.

As we approach the holiday season, I want to extend my best wishes to each of you and your families. May your holidays be filled with joy, peace, and renewal. Let's continue to inspire one another and welcome new members to our ASHRAE family in the coming year.

Warm regards,

Julie Thomet, 24-25 President, ASHRAE Houston Chapter

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RESEARCH PROMOTION

2024-2025 Fundraising Events & Sponsorship Opportunities

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If you would like to sign up for an annual sponsorship you can donate on-line, or contact

Heather Camden
at (713)305-5479

to make your pledge and be the top of your level's banner!

Thanks for your support!

RECENT/UPCOMING DATES:



FALL GOLF TOURNAMENT



SPRING GOLF TOURNAMENT

Click [HERE](#) to donate to ASHRAE Research

ANNUAL SPONSORSHIP

2024-2025 ASHRAE ANNUAL SPONSORSHIP OPPORTUNITIES:

PLATINUM	GOLD	SILVER	BRONZE	ENGINEERS FOR ASHRAE
\$12,000	\$9,000	\$6,000	\$3,000	\$1,500
<p>Signage at each event as a Platinum Sponsor and ASHRAE Partner</p> <p>Recognition on the ASHRAE Houston website & Recognition as a platinum sponsor in each Hot Air Recorder with a link to your website</p> <p>(1) LinkedIn campaign for a product of your choosing</p> <p>ASHRAE Partner recognition at the annual conference</p> <p>Clay Shoot—One team of 4</p> <p>One team (of 4), Tent Sponsor, and hole sponsor signage at both tournaments</p> <p>Admission for 4 to the Past President night</p> <p>Initial buy-in for 6 at the poker and blackjack tournaments</p> <p>One team of 2 and 4 spectators at the Pickleball Tournament</p>	<p>Signage at each event as a Gold Sponsor</p> <p>Recognition on ASHRAE Houston website as a Gold Sponsor</p> <p>(1) LinkedIn campaign for a product of your choosing</p> <p>Clay Shoot—One team of 4</p> <p>One team (of 4) + Hole sponsor signage at both Golf Tournaments</p> <p>Admission for four (4) to the Past President night</p> <p>Initial buy-in for 6 at the poker and blackjack tournaments</p> <p>One team of two and four spectators at the Pickleball Tournament</p> <p>Additional Sponsorships totaling \$1,600 at any of the events (first come first serve)</p>	<p>Signage at each event as a Silver Sponsor</p> <p>Recognition on the ASHRAE Houston website as a silver sponsor</p> <p>Clay Shoot—One team of 4</p> <p>One team (of 4) + Hole sponsor signage at both Golf Tournaments</p> <p>Admission for two (2) to the Past President night</p> <p>Initial buy-in for 2 at the poker and blackjack tournaments</p> <p>One team of two and four spectators at the Pickleball Tournament</p>	<p>Signage at each event as a Bronze Sponsor</p> <p>Recognition on the ASHRAE Houston website as a bronze sponsor</p> <p>Two players at the Fall or Spring golf Tournament + Hole sponsor signage at both Golf Tournaments</p> <p>Admission for two (2) to the Past President night</p> <p>Initial buy-in for 2 at the poker and blackjack tournaments</p> <p>One team of two and four spectators at the Pickleball Tournament</p>	<p>Available only to consulting engineering firms</p> <p>Signage at each event as an Engineer for ASHRAE</p> <p>(1) LinkedIn campaign for your firm</p> <p>Recognition on the ASHRAE Houston website as an Engineer for ASHRAE</p> <p>Free job opening postings on the ASHRAE Houston website and HAR</p> <p>Hole sponsor signage at both golf tournaments</p> <p>Admission for two (2) to the Past President night</p> <p>Initial buy-in for 2 at the poker and blackjack tournaments</p> <p>One team of two and four spectators at the Pickleball Tournament</p>
CONTRIBUTE NOW	CONTRIBUTE NOW	CONTRIBUTE NOW	CONTRIBUTE NOW	CONTRIBUTE NOW

~~Available Now~~

Off for Holidays!

AUG
SEPT
OCT
NOV
DEC

Tabletop Sponsorship
\$600

AVAILABLE NOW

JAN
FEB
MAR
APR
MAY

Available Now

Available Now

Available Now



Available Now

Available Now

MEMBERSHIP

Five Benefit Options Available.

Full Members and Associates can now select **1** of the following options:

 eLearning Course 150+ to choose from	 ASHRAE Standard or Guideline 100+ to choose from	 ASHRAE Handbook PDF version of the most recent	 Handbook Online 4 most recent	 ASHRAE Certification Exam Study Guide 3 to choose from
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Please welcome our NEW members:

Ahmed Almttaary, Janice Mahlow, Lance Wasson, Noe Villegas, Monte Boyer, Valerie Dewalt, Johnathan Newman, Veronica Aguilar, William Lofstrom

Join or renew through www.ashrae.org/home
if you have any questions, contact membership@ashraehouston.org

TREASURER



2024-2025 Treasurer: Tim Navarro



Chapter is in good financial standing



Books are being transferred from
Heather Camden to
Tim Navarro



2022 taxes filed

YEA NETWORKING

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JOIN ASHRAE YEA FOR A

HAPPY HOUR



@Eureka Heights Brew Co

941 W 18th St, Houston, TX 77008

Thursday, December 12th

4:00pm - 7:00pm

THANK YOU TO OUR SPONSOR



[YEA Participation Survey \(2024-2025\)](#)

2024-2025 YEA Chair
pablo.marin@engineeredair.com

[YEA Sponsors \(2024-2025\)](#)

WOMEN & DIVERSITY IN ASHRAE



Houston

WOMEN IN ASHRAE

Chapter

DECEMBER NEWSLETTER

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REFLECTIONS ON THE YEAR

Wow! We cannot believe that 2024 is already drawing to a close. This year has brought a whirlwind of new connections and experiences for those of us on the Women in ASHRAE committee. We've had the opportunity to meet some amazing women who taught us the value of resilience and perseverance. We've celebrated the triumphs of our peers, and we're so incredibly grateful for the memories we've created along the way. While we are proud of the community we've cultivated thus far, we know our work has only just begun, and we cannot wait to continue collaborating and growing our network of outstanding women!



EVENTS: A LOOK AHEAD

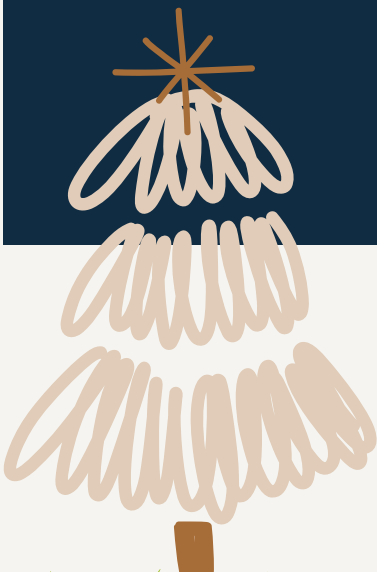
Please see below for a look at upcoming events celebrating women across the industry:

- December 8 - Coffee + Networking Event Hosted by The Society of Women Engineers. [Register Here!](#)
- February 20 - Joint YEA and WiA Happy Hour Event at Bobcat Teddies - Sponsored by Roessler Equipment Company
- February 27 - WiA speaking event in Cy-Fair ISD
- March 26 - Pickleball Tournament at East River 9
- April 3 - Central Plant Technical Tour



TAKE A MOMENT

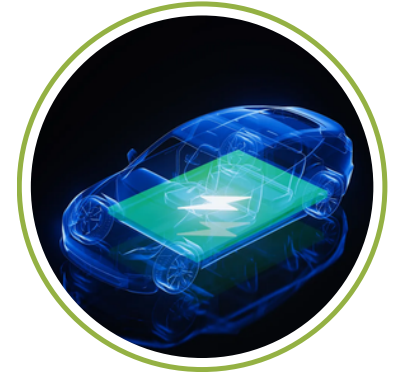
As we close this newsletter, we ask that you take a moment to reflect on the successes and struggles that you faced this year. Remember to show gratitude, and thank those who helped you along the way! We, in turn, would like to thank you for your unwavering support, and are looking forward to another year of unforgettable experiences. Happy Holidays and and Happy New Year!



GOVERNMENT AFFAIRS

DOE awards Moment Energy \$20.3M to repurpose used EV batteries for energy storage systems

By Brian Martucci



British Columbia-based Moment's award is part of nearly \$430 million in DOE funding announced last month for clean energy projects in communities historically reliant on the coal industry.

Two other energy storage projects were included in the award round: \$9.8 million to Sparkz for a first-of-its-kind battery-grade iron phosphate plant in West Virginia and \$24.9 million to Anthro Energy to retrofit a Kentucky factory to produce advanced lithium-ion battery electrolytes.

The DOE grant will help Moment produce 1 GWh of repurposed batteries each year when the planned Texas factory is operating at full capacity, helping it serve Mercedes Benz Energy and other automotive clients, the company said.

Moment's approach is an alternative to recycling end-of-life EV batteries, which contain a mix of relatively valuable materials like nickel and cobalt alongside lower-value metals and plastics, Massachusetts Institute of Technology Climate and Sustainability Consortium Co-Director Elsa Olivetti told MIT Climate last year.

EV battery recycling is further complicated by non-standard battery configurations and cell shapes, necessitating a more intense and potentially dangerous dismantling process, Olivetti said.

The majority of EV batteries retain 80% of their original capacity at retirement, Moment Energy co-founder Sumreen Rattan told KUT News.

That's more than enough for "a perfectly usable battery for several more years," Natural Resources Defense Council advocate Jordan Brinn told Utility Dive last year.

Moment's deployments to date have been relatively small-scale battery systems to support residential and commercial microgrids, according to its website. But the Texas factory will help the company develop batteries for a wider range of customers, including nearby equipment manufacturers and businesses looking to install EV chargers onsite, Rattan said.

The company's proprietary battery energy storage system, known as Flora, can also support energy storage and resiliency needs for office buildings, healthcare facilities, data centers and mining sites, the company says.

Moment plans to expand its existing British Columbia manufacturing plant as well, Moment co-founder and CEO Edward Chiang told BIV News last month. Moment researches, builds and tests energy storage systems made from repurposed EV batteries at the facility, where it plans to roughly double its headcount to about 80 employees, BIV News said.

The company's Texas factory will be located in fast-growing Williamson County, near Tesla's Austin headquarters. The region leads Texas in EV adoption, according to 2023 vehicle registration data.

Moment is also developing "a proprietary AI management system that will enable all battery energy storage to become safer and longer lasting," the company said.

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*For more
Information*

Visit www.climateweekhouston.com.

Engineers interested in contributing to the energy transition are also encouraged to learn more about Allies in Energy at www.alliesinenergy.org.

JOB OPPORTUNITIES



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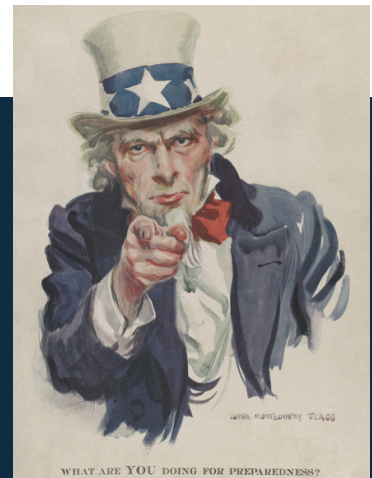
Need Job Awareness?

ASHRAE Houston Chapter wants to help you share the opportunities that arise within our industry and the best way to do that is through promotion in the community.

If your company has any jobs openings in the Houston area that you would like to be promoted on our monthly Newsletter please email me (Kendall Zolman) at Kendallz@unifyes.com and I will highlight **THREE** lucky winners to get free , that's right... **FREE** job opening promotion directly to those in the industry!!!



[CLICK HERE](#)
to check out the
Society's National
Job Board!!



WHAT IS A FELLOW?



College of Fellows

VIRTUAL FELLOWSHIP MEETING

Moving forward, we will hold our meetings on the **3rd Wednesday of each month at 2 PM**, instead of twice a month.

If you are interested in joining these monthly meetings, you are more than welcome to attend.

Please reach out to Alan Neely at alan.neely@owenscorning.com to be added to the distribution list.

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Thank you for your attention, and we look forward to your participation.

*
* Happy holidays *
*

Have you ever wished you could go back in time to seize an opportunity before it slips away?
Now is your chance to avoid that regret!

We invite you to attend our Fellowship program!

MEETINGS
WILL PICK
BACK UP
NEXT YEAR!



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Houston ASHRAE Chapter

November BOG Meeting – November 12th, 2024

- I. Call to Order at:
 - a. Meeting Attendees:
- II. Approve the October Planning Meeting Minutes
 - a. [Kimberly – Motion to Approve](#)
 - b. [Alan – Second](#)
 - c. [Approve: 6-0-1](#)
- III. Committee Updates
 - a. Programs Team
 - i. CTTC
 - a. Great job updating your RVC!
 - b. MBO's- Any updates?
 - a. Partner with at least one other organization.
 - i. Any update on partnering with AGC or any other org?
 1. [Partner with AGC for chapter meeting this Friday](#)
 - b. Partner with at least three other committees within the chapter
 - i. Partnered with GAC in August
 - ii. Any progress on partnering with other committees?
 - c. Increase engineer attendance by 10%
 - d. Partner with another chapter for a meeting
 - e. Collaborate with YEA to encourage the engineer who designed a recent project that they tour to submit for a technology award
 - c. PAOE Points- Any Updates?
 - a. [Nick will email PAOE update after the chapter meeting](#)
 - d. Miscellaneous updates/requests for other volunteers
 - a. [Send announcements over to Nick for chapter meeting slide deck](#)
 - b. [Tim bring checks](#)
 - b. Stakeholder Team
 - i. Research Promotion
 - a. Did you reach out to your RVC in the last 2 weeks?
 - a. Last update was 10/18- great job! Please make sure to update Greg after the Fall Golf Tournament.
 - b. MBO's- Any Updates?
 - a. Two additional events to the four staple events.
 - i. Blackjack and Pickleball Tournaments
 - b. Collaborate with YEA and/or WIA/DEI for an RP event
 - i. Pickleball Tournament – Will be coordinating with YEA/WIA/DEI groups
 - c. One additional event sponsor OR one more team for each event

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- d. Not going to advertise events to promote research promotion, so we can get money over to chapter operations to support membership.
 - i. 72% going towards society
- e. Make 50% of Research Promotion contributions endowed
 - i. In progress, will be done in June
- c. PAOE Points- Any updates?
 - a. Who all has contributed to Full Circle? As of 11:40 AM, Kurt, Julie, Heather, Bill, Kimberly, Ken, Nick, Mason, and Catherine have contributed. **We need Tim to make this contribution by 11/15 to get full circle.**
 - i. Tim paid
 - ii. Heather to fill out Full Circle form to turn in to HQ
 - b. Shout out to Keith and Franco for contributing to help us achieve Full Circle Plus! If any chair, co chair, or committee member donates \$150, we get extra PAOE points.
- d. Miscellaneous updates/requests for other volunteers
 - a. 20 teams signed up for Golf Tournament so far. Only a few spots left so get a team signed up asap!
 - b. Poker tournament was a huge success!
- ii. Young Engineers in ASHRAE
 - a. Did you reach out to your RVC in the last 2 weeks?
 - a. Follow up with Pablo
 - b. MBO's- Any Updates?
 - a. Increase the YEA membership by 5%
 - b. Encourage chapter YEA participation for society level YEA events
 - i. We set aside money in the budget for at least two YEA members to attend YEA Leadership Weekend- are we doing this? If not, can we reallocate those funds to a different society level YEA event?
 - 1. Jacob to follow up with Franco on attendance
 - c. Want to host 12 events this year
 - i. 4 social events held jointly with other industry industries
 - ii. 2 learning style events (technical tours, etc.)
 - 1. October was learning style- did we send PDH's?
 - a. Roughly 50 attendees
 - b. Did send out PDHs for individuals that turned in contact information
 - c. Franco to send ASHRAE YEA attendee list to Toby for PDHs to be sent out
 - iii. 5 general happy hours
 - 1. 4/5 completed
 - iv. 1 big annual happy hour (BIG)

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1. Planned for late January 23rd. Trane and AGC on the docket
- c. PAOE Points- Any Updates?
 - a. No updates as of now. Need to enter in PAOE and send to Mason for documentation
 - b. Currently 1350 points entered into the system
- d. Miscellaneous updates/requests for other volunteers
 - a. YEA Volleyball league was discussed last meeting- any update here?
 - i. TBD, not enough participation as anticipated
 - b. No YEA Happy Hour for November. Got one planned for December and January
- iii. Women/Diversity in ASHRAE
 - a. Did you reach out to your RVC in the last 2 weeks?
 - a.
 - b. MBO's- Any Updates?
 - a. Increase membership by 10%
 - i. TBD
 - b. Hold three events this year
 - i. Panel Discussion – Oct 23rd – Page Office
 1. Great job on first event! 27 attendees with an equal ratio of engineers to vendors! Outstanding!
 - ii. Technical Tour in April? Central Plant at IAH?
 - iii. Women in Engineering Week February- Cy-Fair Visit
 1. Late February. Update the date
 - iv. Joint YEA-WiA HH in February
 1. Heather is asking Roessler to sponsor. "Galentines" event.
 - c. Work with government affairs to get support from the mayor on women in engineering for engineers week in February
 - d. Highlight and engage women in engineering (collaborate with other committee members to encourage)
 - e. Partner up with other committees to fundraise to cover a women's golf team for Spring Golf Tournament
 - i. Looking for sponsor
 - c. PAOE Points- Any Updates?
 - a. Julie confirmed Christy should have access to the reporting area of ASHRAE given her status on the CIQ. Added her as a chapter administrator for the time being- confirm if she has access.
 - b. MP11, CO11, CT21 are complete
 - d. Miscellaneous updates/requests for other volunteers

c. Operations Team

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i. Government Affairs

- a. Did you reach out to your RVC in the last 2 weeks?
 - a. [Yes, Ken did reach out. He won't respond to PAOE emails. Ken is working to get that sorted out. Julie to communicate with Joe.](#)
- b. MBO's- Any Updates?
 - a. One chapter meeting related to government affairs- **complete!**
 - b. Day on the hill event in early March
 - i. [Ken, Keith, and Austin chapter to have planning meeting](#)
 - c. Engineering week is in February 16th-27th
 - i. [Chapter meeting and YEA event during E-Week](#)
 - d. Submit Keith for a society level award
 - i. [Had to punt on this. Working to get it done by March of 2025](#)
- c. PAOE Points- Any Updates?
 - a. [None at this time. Will update once RVC sets goals with Ken](#)
- d. Miscellaneous updates/requests for other volunteers
 - a. Update on when code planning with CoH will be?
 - i. [CoH punted on that](#)

ii. Historian

- a. Did you reach out to your RVC in the last 2 weeks?
 - a. [Bruce will update by Friday](#)
- b. MBO's- Any Updates?
 - a. Collaborate with WIA/DEI, student activities, and YEA on doing bio's within their groups with significant historical context
 - b. Digitizing records for the historical archive
 - c. Update the chapter history
 - d. Historical update for CRC in April- **COMPLETE!**
 - e. Update chapter timeline
 - f. Update past president powerpoint
 - g. Invite all the life members to the past president's night
 - h. Write newsletter articles and post in social media monthly
 - i. Have a historical component for WIA/DEI, YEA, Student Activity programming
 - j. Leadership recall interviews
- c. PAOE Points- Any Updates?
 - a. [Shooting for 1700 currently at 2000](#)
 - b. [Bruce will make sure it gets reflected in the system](#)
- d. Miscellaneous updates/requests for other volunteers
 - a. [WIA/YEA/MP should be working to post on social media about history.](#)
 - b. [Bruce to send email to Rachel and Ryan for a social media post](#)

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- d. Nuts & Bolts Team
 - i. Treasurer
 - a. Did you reach out to your RVC in the last 2 weeks?
 - a. [Have not. Gathering info to send over](#)
 - b. MBO's- Any Updates?
 - a. [Working with Heather to list MBOs](#)
 - c. PAOE Points- Any Updates?
 - a. [Taxes around PAOE](#)
 - d. Miscellaneous updates/requests for other volunteers
 - a. [Event spreadsheets to help with accounting](#)
 - b. [YEA sometimes have sponsors cover the tab. Revenue and expenses should be sent to Tim. Do a P&L statement in order to balance the budget.](#)
 - i. [Same thing goes for any event we are having](#)
 - ii. Communications
 - a. Did you reach out to your RVC in the last 2 weeks?
 - a. [Rachel will reach out](#)
 - b. MBO's- Any Updates?
 - a. Win best newsletter in the region award
 - i. [In progress](#)
 - b. Send out newsletter Friday before each meeting
 - i. [Keep up the good work!](#)
 - ii. [Turn in content by November 22nd. Posted by December 6th](#)
 - c. Create job opportunities page on newsletter
 - d. Meet PAR for PAOE points
 - i. [Par will be reached soon](#)
 - e. Get/take photos from every event to use on site/social media
 - f. Update the website templates
 - i. Membership Promotion and RP/Special Events- did you finalize these with Rachel?
 - g. Try to get four posts from people over 50 years or older to tag ASHRAE Houston
 - i. Two posts by Catherine Tinkler and Mark Jumper for July Planning meeting. Any more?
 - c. PAOE Points- Any Updates?
 - a. [Kendall emailed Mason. Ryan sent it in last week.](#)
 - d. Miscellaneous updates/requests for other volunteers
 - a. Have we finished HAR archive? Looks like we're missing some (May 21, August through December 21, January through May 22, December 22, August through December 23, January through May 24)

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- b. Kendall- when is next HAR due?
- c. [Looking for social media help!](#)
- d. [PCI audit. Required by government for people who process credit cards on website. Rachel is looking for assistance here](#)
 - i. [Engage accountant on this matter or ask Vanessa at the regional level?](#)
- e. Engagement Team
 - i. Membership Promotion
 - a. Did you reach out to your RVC in the last 2 weeks?
 - a. Did you set up a goal setting meeting with Ron?
 - b. MBO's- Any Updates?
 - a. Three membership promotion events
 - i. Collaborate with other committees (YEA, WiA/DEI, Student Activities, etc.)
 - b. Encourage all volunteers to do visits to employers to encourage membership in ASHRAE
 - c. Target 1-2 MEP firms a month to talk about their ASHRAE involvement, and see what financial commitment they're implementing to support ASHRAE membership
 - d. Stay on top of delinquencies monthly- reach out to delinquent members
 - e. Provide newsletter articles monthly
 - c. PAOE Points- Any Updates?
 - d. Miscellaneous updates/requests for other volunteers
 - a. Have we coordinated creating a payment link for chapter dues on our website? Reached out to those who haven't paid chapter dues?
 - b. Any leads on more committee members?
 - c. Recognizing firms with multiple ASHRAE Members and which employers are paying employee dues
 - d. [Note to Julie – Reach out to MP team to send update before we approve these minutes](#)
 - ii. Student Activities
 - a. Did you reach out to your RVC in the last 2 weeks?
 - b. MBO's- Any Updates?
 - a. Double higher education student branches (from 2 to 4)
 - b. Host two technical tours
 - i. Any update from TAMU central plant?
 - 1. [Yes, they hosted the technical tour](#)
 - c. Cohost two student branch activities
 - i. Collaborate with YEA, WiA/DEI, etc.
 - d. Participate in high school/higher ed design competitions
 - e. Work with CTTC to have students come present on their design competition at a chapter meetings

MEETING MINUTES

2024 – 2025 October Meeting Minutes

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- f. Encourage students to sign up as student members, and get recent grads to sign up for associate members
- g. Work with communications to get job opportunities over to students and recent grads
- h. Houston community college job fair (get with Nick)
- i. Collaborate with RP to add one more Scholarship Endowment
- c. PAOE Points- Any Updates?
 - a. Did you email Mason last month's PAOE points?
- d. Miscellaneous updates/requests for other volunteers
 - a. Was contact made with YEA and DEI?
 - b. [Note to Julie – Reach out to SA team to send update before we approve these minutes](#)

IV. Old Business Updates:

- a. Any update on the taxes that are due in November?
 - i. Heather to let Gilbert know where the contributors over \$5000 were entered in QBO
 - a. [Julie to send Tim spreadsheet](#)
 - ii. Julie to fill out information for form 8822-B
 - iii. [Julie is working with Tim, Nick and Heather. 990 form is not needed](#)
- b. Reporting Forms
 - i. Once again has been put on the backburner as I assist with other committees. Still working on getting this done.
- c. Everyone have access to the Annual Outlook Calendar?
- d. Old committee action items to continue working on:
 - i. Tim/Mason: Please research high yield savings account options so we can vote to set this up and implement it.
 - a. [Mason to connect with Tim on forms needed from HQ to open an account with Edward Jones](#)
 - ii. Reminder to send Kendall job opportunities.
 - iii. Announcements for the Chapter Meeting Slide Deck.

V. New Business to Work on Prior to Next BOG:

- a. New Committee Action Items
 - i. From the president: PLEASE dump as much into the ASHRAE basecamp (chapter and regional level) as possible.
 - ii. How does everyone feel about a quarterly one-on-one with Julie to discuss how things are going mid-year?
 - iii. In lieu of the chapter meeting in December, I'm going to ask that all BOG members watch the sexual harassment prevention training and the decarb 101 videos for PAOE points.
 - a. [Julie will drop link in the chat](#)
 - iv. [Committee chairs – Any action items for chapter?](#)
 - v. [Happy BOG meeting in December! Julie to find a venue](#)

VI. Meeting closed: 4:46PM

ROSTER

2024 – 2025 Houston Chapter Roster

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[Roster](#)

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Heather	Camden	Chapter Alternate	E&C Engineers And Consultants Inc	camden@eceng.com
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